



QUOTATION CALL NOTICE

Notice No: 1744 //

Date: 19/09/2025 //

Quotations in sealed covers are invited from registered firms/agencies with valid GSTIN certificate for Re-installation of Software(ISILS)& maintenance of Language Lab of Govt Polytechnic, Balasore. The interested firms/agencies may visit the language lab of this institute to ascertain exact cost of repair of equipment and requested to submit the sealed quotation with the address of **Principal, Govt. Polytechnic, Balasore, Bidyadharpur, Remuna, Balasore, Odisha, 756019**, through speed post on or before 08.10.2025 by 3.00PM in a close envelope with super scribing "**Quotation for Language Lab Maintenance**" and the quotations are to be opened on the same date at 4pm in the Principal's office before the Local Purchase Committee.

The quotations received incomplete in any form or received after due date and time shall summararily be rejected. The undersigned reserves the right to reject any or all the quotations without assigning any reason thereof.

The other terms and conditions are as per the following.

Terms & Conditions


1. Quotation is to be clearly typed without correction and should be sent by Speed Post within the given limit time.
2. The rate and percentage of discount should clearly be mentioned.
3. No TA/DA will be given by the institute to the firms/agencies .
4. A minimum 1 year warranty period may be given by the agency for the maintenance of the equipment.
5. The undersigned reserves all rights to accept or reject the quotation in full or part thereof without assigning any reason.
6. A completion report may be given by the agency /firm to the institute after the completion of the work.
7. The amount quoted will be inclusive all taxes.
8. Only firms with valid GST Number should submit the quotation.
9. Payments will be released through RTGS/NEFT/Cheque mode only after verification of the items at this end.
10. The work should be completed within one month from the date of issue of work order .
11. 2% TDS will be deducted at the time of Payment.


Principal
Govt. Polytechnic
Balasore

Memo No 1745 (06)

Date 19/09/2025 //

Copy to institution notice board / OIC (institution's Website) / OIC (Store) / Section Officer/Collectorate Notice Board/DIC, Balasore for information .OIC institution website is directed to upload the Quotation call notice in the institution's website for wide circulation.


Principal
Govt. Polytechnic
Balasore