

AICTE Mandatory Disclosure

Mandatory Disclosure : Updated on 01-Sept-2024
1. AICTE File No. : F.No. Eastern/1-43662878252/2024/EOA
Date & Extension of Approval / Granted Period of Last approval : 13.05.2024-2024-25

2. NAME OF THE INSTITUTION

Name of the Institution : GOVERNMENT POLYTECHNIC BALASORE
Address of the Institution : At-Bidyadharpur, Po-Remuna, Dist-Balasore
City & Pincode : Balasore -756019
State/UT : Odisha
Phone number with STD code : 06782-275577
Fax number with STD code : 06782-275577
Office hours at the Institution : 09.30 A.M. to 5.30 P.M.
Academic hours at the Institution : 10.00 A.M. to 5.00 P.M.
Email : govtpolytechnic.bls@rediffmail.com
Website : www.gpbalasore.org.in
Nearest Railway Station (dist in Km) : 9KM
Nearest Airport (dist in Km) : 230KM

3. Type of Institution

Type of Institution : Government

4. Name of the Affiliating Council

Name of the affiliating Council : SCTEVT, Bhubaneswar
Address : Unit-8, Raj Bhawan, Nayapalli, Bhubaneswar, Odisha-751012.
Website : www.sctevtodisha.nic.in
Latest affiliation period : 2023-2024

5. Name of Principal/Director

Name of Principal : Sri Gourhari Sahu
Exact Designation : Principal

PhonenumberwithSTDcode : 06782-275577
 FAXnumberwithSTDcode : 06782-275577
 Email : govtpolytechnic.bls@rediffmail.com
 HighestDegree : M.SC.
 Fieldofspecialization : Mathematics

6. Governing Board Members

Sl. No.	Members
1	Collector/DistrictMagistrate,Chairman
2	DistrictSkill and EmploymentOfficer,Balasore
3	ExecutiveEngineer(R&B)Balasore
4	ExecutiveEngineer(RWSS),Balasore
5	DistrictWelfareOfficer,Balasore
6	NomineeofAICTERegionalOffice
7	An Industrialist/ Technologist/ Educationist Nominated by regionalcommitteeofAICTE
8	NomineeoftheaffiliatingBodySCTE&VT,Bhubaneswar
9	NomineeofDirector,TechnicalEducation &Training
10	DirectorOperatrion,EmamiPaperMillsPvt.Ltd.
11	TwoFacultyMembersToBeNominatedbytheprincipal ,Govt.PolytechnicsBalasore
12	PrincipalGovt.IndustrialTrainingInstitute,Balasore
12	Principal-membersecretary

- **Frequency of the Board Meeting and Academic Advisory Body:** Once a year.
- **Organizationalchartandprocesses**
- **Nature and Extent of involvement of Faculty and students in academicaffairs/improvements:** Facultyandstudentsmeeteachotherdepartmentwiseonceinamonthtoensurequalityeducationands tudentgrievances.Also, student feedback is gathered to improve quality education.
- **Mechanism/NormsandProcedurefordemocratic/goodGovernance:**

Frequency of meetings& date of last meeting: Twice in a Year 23.05.2023

7. Student Feedback on Institutional Governance/faculty performance

A student feedback mechanism is available in the institution. Once in a semester, the students provide the feedback of staff in the prescribed format.

GOVT. POLYTECHNIC, BALASORE
STUDENTS FEED BACK FORM (THEORY)
(SEMESTER EXIT)

Name of the Faculty:-
Subject Name with Code:

Semester:
Branch:-

Rating ⇔	1	2	3	4	5
Description ↓					
1. Coverage of Syllabus					
2. Method of teaching					
3. Communication Skill					
4. Punctuality in taking Classes					
5. Attribute towards Students					
6. Quality of learning materials					
7. Overall rating					

(Indicate your response by entering a (✓) mark against :1(Below average) 2.(Average), 3(Good),4.(Very Good) 5.(Excellent).



GOVT. POLYTECHNIC, BALASORE
STUDENTS FEED BACK FORM (PRACTICAL)

Name of the Faculty:- Semester:
Subject Name with Code: Branch:-

Rating ⇔	1	2	3	4	5
Description ↓					
1. Conduct of Experiments					
2. Lab facilities					
3. Quality of demonstration					
4. Timely correction of Practical record.					
5. Punctuality in taking classes.					
6. Continuous Assessment					
7. Overall rating					

(Indicate your response by entering a (✓) mark against:
1(Below average) 2. (Average), 3(Good), 4. (Very Good) 5. (Excellent).

8. Grievance redressal mechanism for faculty, staff and students

- System for Redressal of grievances of faculty, staff and students
- The management of the college follows an open system of administration and grievances from staff and students are given the utmost attention.
- Complaints and suggestion boxes are kept at a number of places in the campus and also in the hostels along with online mechanisms have been developed to obtain feedback from the students via following link. <http://grievance.gpbalasore.org.in/login.php>
- The suggestions and complaints are carefully looked into and remedial measures undertaken. Responses are also publicized through notice boards.
- In case of indiscipline, a committee appointed by the principal enquires into the matter by calling witnesses and recommendations are made about the action to be taken by the management.
- Class Committee meetings are held in which grievances of students are taken note of and remedial measures taken.
- A student welfare officer looks into the welfare of the students and advises the management for necessary action.

9. Mechanism/Norms and Procedure for democratic/good Governance

- Various committees have been formed like: student affairs, placement, Anti-Ragging committee, internal complaint committee, SC/ST Committee, Quality Assurance Cell, Purchase committee for good governance.

Grievance Redressal Committee

Sl No	Name of the staff	Designation	
1	Sri Ashok Kumar Rath	Principal	Chairperson
	Sri Duryodhan Das	Sr.Lect.(Mechanical Engg.)	Member
2	Smt. Nirupama panda	Sr.Lect. Math & Sc(Physics)	Member
3	Sri Biswajit Mallick	Sr.Lect.(Electrical Engg.)	Member
4	Smt. Y.Yogamaya	Lect. (E&TC Engg.)	Member
5	Smt. Swagatika Malik	Lect. (IT)	Member
6	Miss. Gayatri Jena	Lect.(Civil Engg.)	Member
7	Smt. Basanti Panda	Section Officer	Member Convener

SC/ST Committee

Sl.No	Name of staff	Designation	
1	Sri Biswajit Mallik	Sr.Lect Electrical	Presiding Officer
2	Smt Anita Shial	Lect Electrical	Member
3	Smt Swagatika Malik	Lect IT	Member
4	Miss Gayatri Jena	Lect Civil	Member
5	Sri Kaushik Murmu	Lect CSE	Member

Industry Institution Cell

1	Smt Nirupama Panda, Sr.Lect. Math & Science(Physics) & T.P.O(I/c)	Chairperson
2	Sri Duryodhan Das, Sr.Lecturer(Mechanical Engg.)	Member
3	Sri Biswajit Mallik. Sr.Lecturer(Electrical Engg.)	Member
4	Smt. Y. Yogamaya, Lect(E&TC) Engg.)	Member
5	Smt. Swagatika Malik, Lect. (IT)	Member
6	Sri Kaushik Murmu, Lect.(CSE)	Member
7	Miss. Gayatri Jena, Lect(Civil Engg.)	Member
8	Smt. Gayatri Lenka, Lect(English)	Member

Internal Complaint Committee

Sl.No	Name of staff	Designation	
1	Smt Nirupama Panda	Sr.Lect Math & Sc.	Chairperson cum Member Convener
2	Smt Yogasakti Yogamaya	Lect ETC	Member
3	Smt Swagatika Malik	Lect IT	Member
4	Smt. Radha Rani Panda	Lect Electrical	Member
5	Smt Gayatri Lenka	Lect English	Member
6	Sri S.N. Ghose	Lect Mechanical	Member

Anti Ragging Committee

1	Sri Ashok Kumar Rath, Principal Govt. Polytechnic, Balasore.	Chairperson
2	Sri Nilu Mohapatra, A.D.M, Balasore (Representative of Civil Administration)	Member
3	Sri Rabinarayan Bhuyan, OIC, Remuna P.S (Representative of Police Administration)	Member
4	Smt. Anju Khandelwal, Art of living, NGO involved in youth activities	Member
5	Sri Suresh Das, Journalist, The Samaja, Representative of Local Media	Member
6	Smt. Nirupama Panda, Sr.Lect (Physics)	Member
7	Sri Biswajit Mallik, Sr. Lect. (Electrical Engg.)	Member
8	Smt. Yogasakti Yogamaya, Lect. (E&TC Engg.)	Member
9	Sri S.N. Ghose, Lect (Mechanical Engg.)	Member
10	Miss Gayatri Jena, Lecturer (Civil Engg.)	Member
11	Tanmay Prusty, 5 th Sem Electrical	Member
12	Jhadeswar Behera, 5 th sem Mechanical Engg	Member
13	Nitya Gopla Barik, 5 th Sem Civil Engg.	Member
14	Rajendu Barik, 5 th Sem E&TC Engg	Member
15	Akankhya Behera, 3 rd Sem Civil Engg	Member
16	Suman Parida, 3 rd sem E&TC Engg.	Member
17	Manasi Rani Sahoo, 3 rd Sem Mechanical Engg	Member
18	Himadri Himaprava Jena, 3 rd sem Electrical	Member
19	Shubhapriya Shaw, 1 st sem E&TC Engg.	Member
20	Smt. Basanti Panda, Section Officer	Member Convener

24x7 Women Helpline Number

24x7 Women helpline number		
Sl No	Name of the faculty with Designation	24x7 Helpline Number
1	Smt. Nirupama Panda, Sr.Lect (Physics) Presiding Officer of Internal Complaints Committee	9437569481

Internal Quality Assurance Cell (IQAC)

Sl. No	Name & Designation	
1	Sri Ashok Kumar Rath, Principal	Chairperson
2	Sri Duryodhan Das, Sr.Lect. (Mechanical Engg.)	Member
3	Smt. Nirupama Panda, Sr.Lect. math & Sc (Phy)	Member
4	Sri Biswajit Mallick, Sr.Lect (Electrical Engg.)	Member
5	Smt. Y. Yogamaya, Lect (E&TC Engg.)	Member
6	Sri Kaushik Murmu, Lect. (CSE)	Member
6	Miss. Gayatri Jena, Lect (Civil Engg.)	Member

7	Sri K.C. Rout, Principal Govt. I.T.I(Balasore)	Member(Alternate)
8	Dr. Asim Amitabh, Asst. Prof(F.M. University)	Member(Alternate)
9	Sri Manoj Kumar Parhi, A.G.M P & PR, Emami Paper Mill, Pvt. Ltd, Balgopalpur, Remuna, Balasore	Member(Alternate)
10	Smt. Basanti Panda, Section Officer	Member Convener

10. DepartmentwiseDetails

- [CivilEngineering](#)
- [ElectricalEngineering](#)
- [ElectronicsandTelecommunicationEngineering](#)
- [MechanicalEngineering](#)

11. Admission

ApprovedCapacitybyAICTE

Sl. No.	NameofBranch	IntakeCapacity
1	CivilEngineering	120
2	ElectricalEngineering	60
3	Electronics&TelecommunicationEngineering	60
4	MechanicalEngineering	60

Admission Quota : DiplomaCourses

Entrance Test/AdmissionCriteria : NoEntranceTestinOdisha.
Admissionbased onthemarksobtained inHSCExaminations

Feesinrupees : Admission fee for our Institutions is Rs.5,800/- per year for Gen category, Tuition FeeWaiver (TFW) scheme, SC & ST category candidates is Rs.3,300/- per year.

Admission Calendar : MaytoJune

StudentAdmittedinlast3years

Sl. No.	NameofBranch	TotalStrength	Admitted inAY (2024-25)	Admitted inAY(2023-24)	Admitted inAY (2023-22)
1	CivilEngineering	120	138	126	125
2	ElectricalEngineering	60	69	67	68
3	Electronics &TelecommunicationEngineering	60	69	66	63
4	MechanicalEngineering	60	69	66	66
5	Computer Engineering & IoT	30	33	-	-

12. InfrastructuralInformation

- Classrooms

Sl.No.	Classroom	Size(M ²)
1.	C2	66
2.	C3	68
3.	C4	66
4.	C5	70
5.	C6	66
6.	C7	68
7.	C8	114
8.	C9	116
9.	C10	117
10.	C11	122

- Laboratories

Sl.No.	NameofLaboratory	Size(M ²)
1.	BasicElectricalLab	66
2.	ChemistryLab	116
3.	BasicElectronicsLab	66
4.	PhysicsLab	117
5.	ComputerLab	114
6.	ElectronicsLab	116
7.	ElectricMachine TestingLab	80
8.	MachineLab	125
9.	PHLab	88
10.	Workshop(Mechanical)	122
11.	Autocad	116
12.	MatLab	114
13.	CircuitSimulationLab	88
14.	MicroprocessorLab	88
15.	Workshop2(Mechanical)	122
16.	CNCLab	88

- AdministrativeArea

Sl.No.	Typeof Room	Size(M ²)
1.	Principals'Office	70
2.	FacultyRoom1	77
3.	FacultyRoom2	77
4.	Board Room	65

5.	CentralStore	66
6.	Maintenance	66
7.	Security	77
8.	Housekeeping	60
9.	ExamControlOffice	117
10.	PlacementOffice	122
11.	Office allinclusive	77
12.	OtherOffice	77
13.	DepartmentOffice(Dept-1)	80
14.	DepartmentOffice(Dept-2)	80
15.	DepartmentOffice(Dept-3)	80
16.	DepartmentOffice(Dept-4)	80
17.	DepartmentOffice(Dept-5)	80
18.	HODCabin-1	69
19.	HODCabin-2	69
20.	HODCabin-3	69
21.	HODCabin-4	69
22.	HODCabin-5	69
23.	PantryforStaff	65

- Amenities Area

Sl.No.	Typeofamenities	Size(M ²)
1.	Boys' Hostel	600
2.	Boys' commonRoom	75
3.	Cafeteria	280
4.	FirstaidcumSickRoom	15
5.	Girls' Hostel	600
6.	Girls' CommonRoom	75
7.	Principals' Quarter	100
8.	StationaryStore	15
9.	Toilet	140
10.	PlacementOffice	122
11.	Office allinclusive	77

- TutorialRoom

Sl.No.	Type ofroom	Size(M ²)
1.	TutorialRoom-1	46
2.	TutorialRoom-2	46
3.	TutorialRoom-3	37
4.	TutorialRoom-4	46

- SeminarHall

Sl.No.	Type ofroom	Size(M ²)
1.	SeminarHall	149

- DrawingHall

Sl.No.	Type ofroom	Size(M ²)
1.	DrawingHall-1	116
2.	DrawingHall-2	66

- HostelFacilities

Sl.No.	TypeofHostel	Size(M ²)	SeatCapacity
1.	Boys' Hostel	600	135
2.	Girls' Hostel	600	135

- ComputationalFacilities

Sl.No.	Facilities	
1.	PC/Laptops availabletoStudents	150Nos.
2.	PC/LaptopsavailableinAdministrativeOffice	5Nos.
3.	NumberofPCs/Laptopinlanguagelab	25 Nos.
4.	PCs/LaptopavailableinLibrary	20 Nos.
5.	PCs/LaptopavailabletoFacultyMembers	5Nos.
6.	InternetBandwidthinMbps	100Mbps
7.	NumberofLegalApplicationsoftware	20
8.	Printersavailabletostudent	15
9.	NumberofA1sizeColorPrinter	1
10.	NumberofLegalSystemsoftware	3

13. AcademicSessions

AcademicSessions	: DiplomaEngineering
ExaminationSystem,Year/Semester	: SemesterPattern@ Twosemestersperyear
Periodofdeclarationofresults	: within1–2monthsafterclosureofexaminations

14. Counselling/Monitoring

Counseling /Monitoring	- RegularCounseling forstudentsbyfacultyadvisorsonceeveryweek
CareerCounseling	- Done during faculty advising regularly and also by department Placementcoordinators
Medicalfacilities	- A Medical Room is provided in the Institute and Hostel equipped with adoctor &team.Inadditiontothatwe have tieup withShanmugaHospital,Salem.
StudentInsurance	- All Students are covered under Insurance Scheme with NationalInsurance.
Sumassured	- Rs.1,00,000/-forstudent whodiesinaccident

15. StudentsActivityBody

Culturalactivities-

- Students at Government Polytechnic Balasore exhibit their talents in an astounding mannerthroughtheCulturalActivities.
- **POLYFEST**, a cultural festival, which is conducted every Year , is an expression of theirsolidarityand teamspirit.

Sports activities - Facilities available in the Sports are

1. Outdoor Games

Football Field	Hockey Ground	Basketball Court
Volleyball Courts (4)	Badminton Courts (6)	Tennis Court & Cricket Net with pitch

2. Indoor Games

Shuttle	Carrom	Chess
Yoga and Meditation Centre		

Literary activities -

- The English Development Club (EDC) aims at developing the students' overall personality with the main focus on communication skills.
- The following activities are conducted under the auspices of the EDC :
 - Group Discussion
 - Debates
 - Oral Presentations
 - Role plays
 - Interview techniques
 - Poetry Writing

in order to develop the student's talent.

Participation in these programmes gives them a face lift to take on the ever challenging world of productive activity.

Technical activities/Tech.Fest	1. Every department conducts a national level technical symposium in every Year - 2. Departments are also conducting National Conference, International Conference etc.,
Industrial Visits/Tours	- Industrial Visits/Tours Arranged
Alumni activities	- Every Year Alumni day is arranged for each department

16. Name of the Information Officer for RTI

Name of the Information Officer for RTI	:	Mrs. Gayatri Lenka
Designation	:	Lecturer
Email	:	gayatrilenska1987@gmail.com

17. EOAtillcurrentacademicyear

- EOA2014-15:https://gpbalasore.org.in/wp-content/uploads/2018/11/EOA_14-15_Page_1.jpg
- EOA2015-16:https://gpbalasore.org.in/wp-content/uploads/2018/11/EOA_15-16_Page_1.jpg
- EOA2016-17:https://gpbalasore.org.in/wp-content/uploads/2018/11/EOA_16-17_Page_1.jpg
- EOA2017-18:https://gpbalasore.org.in/wp-content/uploads/2018/11/EOA_17-18_Page_1.jpg
- EOA2018-19:https://gpbalasore.org.in/wp-content/uploads/2019/05/EOA-Report_2018-19.pdf
- EOA2019-20:https://gpbalasore.org.in/wp-content/uploads/2019/05/EOA_Report_2019-20.pdf
- EOA2020-21:https://gpbalasore.org.in/wp-content/uploads/2020/07/EOA_Report_2020-21.pdf
- EOA2021-22:https://gpbalasore.org.in/wp-content/uploads/2022/05/EOA-Report_21-22-2.pdf
- EOA 2022-23: https://gpbalasore.org.in/wp-content/uploads/2022/07/EOA_Report_22-23.pdf
- EOA 2023-24: <https://gpbalasore.org.in/wp-content/uploads/2023/11/EOA-Report-2023-24.pdf>
- EOA 2024-25: <https://gpbalasore.org.in/wp-content/uploads/2024/11/EOA-REPORT-2024-2025.pdf>